

JOB DESCRIPTION FOR: Machinist

Department: Operations

Reporting structure: Mfg. Supervisor or Service Center Manager

<u>Job title and brief description</u>: The Machinist is tasked with the machining, rework, and inspection of components used to assemble slides and spindles and manufactured precision parts. This position will use knowledge of machining functions to create components to specification of order to manufacture new product or to restore existing product to like new levels of quality and performance or precision parts as required. This is a demanding job that requires a strong mechanical aptitude, a knowledge of machine tools, constant attention to detail and the ability to perform very precise machining work to ultra-close tolerances. The knowledge and use of computers and software is essential.

Qualifications:

- High School Diploma or G.E.D. required with a working knowledge of algebra, geometry, and trigonometry
- Two to three years' experience in setting up and operating manual machines and/or CNC machining centers.
- Knowledge and understanding of G. D. & T.
- Excellent written and verbal communication skills.
- Requires minimum supervision, except in areas of a unique aspect.
- Must have excellent mechanical abilities.
- Able to read and understand complex blueprints and bill of materials.
- Ability to use and read precision measuring devices.
- Experience with inspection computer software and ERP systems preferred.

Primary tasks:

- Machine components parts for assembly or precision parts using CNC machining centers or manual machines
- Positions work, check machine operation and then activates machine, observing progress.
- Works from blueprints, drawings, sketches, programs, numerical control data and operation sheets.
- Edit programs with the understanding of machine codes and how they affect the operation of the machine.
- Change programs for faster cycle time and performs basic programming. Ability to program from scratch a plus.

<u>NOTE</u>: Any Employee may be assigned additional or alternate tasks and objectives necessary to achieve departmental or company goals. All job descriptions are subject to revision by the Company at any time and should not be considered a contract of employment.